INTRODUCTION

As Georgia Tech prepares to return to in-person instruction for the Fall 2020 semester, a comprehensive plan has been developed to guide our actions. In our planning and implementation, the health and safety of our students, faculty, and staff are our top priority, and Georgia Tech will strictly adhere to guidance provided by the University System of Georgia (USG), the Governor’s Covid-19 Task Force, the Georgia Department of Public Health (GDPH), and the Centers for Disease Control and Prevention (CDC).

The future for the next months, and possibly years, is uncertain due to Covid-19. In navigating this uncertainty, Georgia Tech must engage in robust planning while also exercising flexibility. Since we cannot predict what the circumstances will be for the start of the 2020-21 academic year or during any part of the fall term, Georgia Tech has developed plans that respond to multiple scenarios as outlined by the University System of Georgia.

1. Contingency Plan 1 – Fall classes begin with social distancing expectations
2. Contingency Plan 2 – Fall classes begin online
3. Contingency Plan 3 – Classes and operations must go to an online format for a period of time during the semester

Collectively, the three contingencies outline how Georgia Tech would shift classes and operations between in-person and online delivery while maintaining instructional quality and research activity, overall service levels, and operational effectiveness. We must be prepared to move seamlessly from one method of instruction and operations to another as public health guidance and conditions dictate.

The following principles were used to guide the development of all three contingency plans.

Guiding Principles

- Prioritize the health and safety of the campus community.
- Support student academic progression and quality of instruction.
- Reactivate our research enterprise, especially sponsored research that is self-funding and contributes to supporting our infrastructure and reputation.
- Be transparent about all decisions we make and communicate them widely and often.
- Remain flexible.
- Continue to learn from and seek the guidance of public health experts in order to inform and refine our actions.
- Be empathetic in responding to the needs and concerns of the campus community.
# TABLE OF CONTENTS

INTRODUCTION............................................................................................................................................. 1

TABLE OF CONTENTS..................................................................................................................................... 2

CONTINGENCY PLAN 2 – EXECUTIVE SUMMARY .......................................................................................... 3

WORKPLACE & HEALTH SAFETY .................................................................................................................... 4

ACADEMICS ................................................................................................................................................... 5

RESEARCH ................................................................................................................................................... 9

PUBLIC SERVICE, OUTREACH & CONTINUING EDUCATION.............................................................. 11

STUDENT LIFE .............................................................................................................................................. 12

ATHLETICS ................................................................................................................................................... 16

COMMUNICATION ...................................................................................................................................... 17

FISCAL IMPACT & ENROLLMENT ................................................................................................................. 18
CONTINGENCY PLAN 2 – EXECUTIVE SUMMARY

Under Contingency Plan 2, Georgia Tech will continue remote instruction into the fall semester. In this scenario, the services and operations in place under the Initial Return-to-Campus Plan would be extended beyond the start of the fall semester. Most work would continue to be performed remotely. Faculty, who have been instructed to prepare both remote and in-person instruction, would adopt the remote format to begin the semester. Most other student services would continue to be delivered as they have been during the summer semester.

As specified under the Initial Return-to-Campus Plan, on-campus preparations for the resumption of in-person instruction will continue but may be delayed, depending on public health conditions and revised USG guidance.

If public health conditions were to permit a return to in-person instruction during the fall semester, Georgia Tech would reinitiate any Initial Return-to-Campus Plan preparations that had been delayed. Contingency Plan 2 outlines the other measures and timelines that would be necessary to transition from online to in-person instruction after the start of the fall semester. Once this transition has been completed, Georgia Tech would then operate under Contingency Plan 1 (fall classes operate in-person, with social distancing expectations).

Ideally, the transition from remote to in-person instruction would be implemented with at least four weeks’ notice. On-ground campus planning and preparations could be completed in a shorter time frame, but a minimum of four weeks would allow students and their families to make any necessary travel and logistical preparations. The transitional move-in period could be completed in as little as 10 days (inclusive of two fall break days, five instructional days, and three weekend days), while maintaining social distancing protocols. During the move-in period, academic instruction would be paused, and the semester would be extended by a week in December. While there is no perfect time to complete the transition, the currently scheduled fall break (October 5-6) provides a natural opportunity around which to implement a mid-semester move-in. Moreover, allowing students to return to campus midway through the semester would preserve some academic and student experiences that normally would be lost in a fully remote semester. The latest a move-in could occur and still preserve a significant on-campus experience would be approximately October 12. After that date, the minimal amount of time left in the semester (less than six weeks of in-person class instruction) would make it difficult to deliver a meaningful on-campus experience.
WORKPLACE & HEALTH SAFETY

If Georgia Tech were to begin the fall semester online, all the workplace and health safety protocols outlined in the summer Initial Return-to-Campus Plan would remain in place.

In addition, all planned workplace and health safety physical space preparations (installation of plexiglass, reconfiguration of physical spaces, etc.) outlined in the Initial Return-to-Campus Plan would be completed as planned prior to the start of the fall semester.

Most faculty and staff would continue to work remotely, with the exception of those groups specifically mentioned in the Initial Return-to-Campus Plan.

If Georgia Tech were to resume in-person instruction during the course of the semester, additional cleaning and sanitation would be conducted prior to the arrival of students, as specified in the Initial Return-to-Campus Plan. Once students return, the workplace and health safety protocols outlined in Contingency Plan 1 would apply.

Travel

If Georgia Tech were to begin the fall semester online, all nonessential travel will continue to be prohibited and essential travel will require a supervisor’s permission. If Georgia Tech were to resume in-person instruction during the course of the semester, travel policies would be adjusted as necessary, based on USG and CDC guidance.
ACADEMICS

Academic Instruction

In this contingency plan, we distinguish between two situations:

Contingency Plan 2a

A decision is made to offer only remote instruction for the entire fall semester. Under this scenario, the current guidelines for summer semester remote offerings will continue. The same planning and instructional guidelines used for delivering all summer classes remotely would be followed for Fall 2020.

Contingency Plan 2b

The fall semester begins offering only remote instruction, but a decision is made to transition to in-person teaching during the course of the semester.

- A 10-day period will be required to conduct an orderly campus move-in. (See Student Life section below.) To accommodate this transition, classes would be paused for five instructional days, and five days of instruction would need to be added to the end of the semester, extending finals and Commencement by one week.
- During this transition, instruction would be transitioned from Contingency Plan 2 operations to Contingency Plan 1 operations. Further details of the transition are provided below.

Class Scheduling Principles

Under Contingency 2b, class schedules would also remain unchanged. Having begun the semester online and having already started the semester with the preexisting class schedule, that original schedule would remain in place to avoid disruption and confusion as a result of changing schedules in the middle of the semester.

Class Delivery Modes

Under Contingency Plan 2a, all courses will be taught in the remote mode.

Should instruction shift to in-person under Contingency Plan 2b, we would use the class delivery mode classification scheme described in Contingency Plan 1 to convert all classes to the delivery mode designated for their course.

Classrooms and Academic Spaces

For Contingency Plan 2a, classrooms and non-classroom academic spaces will be utilized following the same principles in force during the summer, which is, essentially, only as needed to support remote instruction.

For Contingency Plan 2b, classes and non-classroom academic spaces will be utilized as outlined in Contingency Plan 1, which is to schedule classrooms and utilize non-classroom space for instruction in a manner that maximizes social distancing.
Academic Services
For Contingency Plan 2a, academic services will continue to follow the guidelines in place during summer remote instruction.

For Contingency Plan 2b, these services will transition to the operations described in Contingency Plan 1. The week of transition for students to move in should provide adequate time to adjust staffing and physical spaces to accommodate services to students on campus. Specific planning measures for key student-facing services are described below.

Career and Professional Development
For Contingency Plan 2a, career advising and counseling will continue to utilize remote delivery via conferencing technology. The delivery of career education seminars and other information sessions will be converted to a webinar format or asynchronous (self-paced) content delivery.

For Contingency Plan 2b, career advising and counseling will shift to a hybrid mode as outlined in Contingency Plan 1. The week of transition for students to move in should provide adequate time to adjust staffing and physical spaces to accommodate services to students on campus.

Academic Advising & Transition
Under Contingency Plan 2a, advising and coaching sessions would continue to be delivered virtually using conferencing technology. By the fall semester, Salesforce AdvisorLink should be fully deployed, and academic advisors will, therefore, be able to schedule advising sessions, record student notes, and follow through on cases remotely.

For Contingency Plan 2b, academic advising will shift to a hybrid mode as outlined in Contingency Plan 1. The week of transition for students to move in should provide adequate time to adjust staffing and physical spaces to accommodate services to students on campus.

STEM Tutoring & Academic Support
Tutoring (e.g., PLUS sessions) is being held during the summer in a remote mode, although some tutoring has been discontinued. The acquisition of additional tablets and styluses during the summer will allow professional and peer tutors to conduct more highly interactive tutoring sessions remotely, should Contingency Plan 2a be put in place.

For Contingency Plan 2b, academic advising will shift to a hybrid mode as outlined in Contingency Plan 1. The week of transition for students to move in should provide adequate time to adjust staffing and physical spaces to accommodate services to students on campus.

Academic Enrichment/Co-Curricular Programs
Under Contingency Plan 2a, co-curricular programs will operate in a limited format as outlined below. Undergraduate research will be conducted remotely, if possible, with a greater emphasis on theory and literature reviews and the analysis of experimental data gathered by others. The structure of vertically integrated projects, in which undergraduate researchers usually work alongside graduate students, postdoctoral researchers, and faculty, will permit undergraduate team members to participate more
actively remotely if the project is deemed essential and the more senior team members need to be on
campus to conduct hands-on data gathering. Similarly, innovation and entrepreneurship activities are
proceeding online during the summer semester. If it proves necessary to continue in this mode, the
actual work of ideation and product design can occur through the conferencing software. Pitch sessions
(to investors/critics) play a major role in these programs, and they will continue using technology,
although virtual events lack the frisson of a live public event.

For Contingency Plan 2b, academic enrichment and co-curricular programs will shift to a hybrid mode as
outlined in Contingency Plan 1. The week of transition for students to move in should provide adequate
time to adjust staffing and physical spaces to accommodate services to students on campus.

Under Contingency Plan 2a, residential-based living-learning activities will be suspended. However,
living-learning courses will be taught remotely.

For Contingency Plan 2b, academic advising will shift to a hybrid mode as outlined in Contingency Plan 1.
The week of transition for students to move in should provide adequate time to adjust staffing and
physical spaces to accommodate services to students on campus.

Graduate Student (and Postdoc) Programming
Following Contingency Plan 2a, graduate and postdoc programming and graduate student services will
continue to be conducted remotely as they have in the summer.

For Contingency Plan 2b, graduate student programming will shift to a hybrid mode as outlined in
Contingency Plan 1. The week of transition for students to move in should provide adequate time to
adjust staffing and physical spaces to accommodate services to students on campus.

Library
Following Contingency Plan 2a, the Library will continue to offer services online and follow the limited
lending and delivery of physical resources, as in the summer. Should there be a transition to on-campus
instruction, the Library will operate as outlined in Contingency Plan 1.

Momentum Year (MY) & Momentum Approach/Student Success
No changes need to be introduced to the prioritized MY programs. As stated above, academic advising
remains a priority for Georgia Tech, and the adoption of a uniform advising platform will facilitate any
move to remote delivery of services.

Off-Campus Programs (International/Domestic)
If fall classes on the Atlanta campus begin fully online (Contingency Plan 2a), fall faculty-led study
abroad programs will be canceled. All incoming students from exchanges with foreign universities have
been canceled previously. Global internships will be addressed according to international travel
advisories.

Should instruction move to in-person mode during the fall semester (Contingency Plan 2b), international
programs such as study abroad, student exchanges, and global internships will remain canceled.
Instruction and programming at our campuses of Georgia Tech-Lorraine, France, and Georgia Tech-Shenzhen, China, will proceed as outlined in Contingency Plan 1 and will abide by any forthcoming guidance from local authorities and public health officials.

**Academic Personnel**

The responsibilities of faculty and other academic personnel in Contingency Plan 2a are the same as described in the summer remote instruction plan.

Should classes resume in person during the fall semester, the responsibilities of faculty and other academic personnel will be as described in Contingency Plan 1.
RESEARCH

In the Initial Return-to-Campus Plan, Resident Instruction (RI) outlined a timeline for the summer, which increased on-site researchers from 10% to roughly 75%, with priority given to researchers unable to perform their work remotely. In a scenario of continued remote instruction and reduced campus presence at the start of the fall semester, research requiring campus access will continue to be prioritized, following the Initial Return-to-Campus Plan. Some additional research activities, such as field research and undergraduate research, that were on hold in the summer may begin to resume as described below. All researchers will be advised to continue completing duties off-site that do not require campus access.

Field Research

If the public health conditions require a continuation of remote instruction at the start, or for all, of the fall semester, research at field sites may begin to resume depending on several factors including travel restrictions, stay-at-home directives, and density and social distancing requirements. If the research can be conducted within these restrictions and guidelines, researchers may initiate the work. Faculty principal investigators (PIs) should consult with their school chair and associate dean for research to determine the feasibility of conducting the work within then current guidance and restrictions of the local research site.

If the work is determined feasible to continue, the guidelines and considerations outlined in Contingency Plan 1 for field research should be followed.

Undergraduate Research

Under Contingency Plan 2a, only undergraduate research activities that can be conducted remotely will be allowed to proceed.

Under Contingency Plan 2b, some in-person undergraduate research activities would be allowed to resume. If faculty agree that a specific project can move forward and department chairs verify that the project can be completed in-person within the health and safety guidelines outlined in Contingency Plan 1, then projects may resume.

Makerspaces

Many makerspaces exist on campus, and each serves a slightly different segment of the Georgia Tech community. Some spaces support faculty members and graduate students in their research, other spaces support undergraduate student projects, and some spaces serve both purposes. If the public health conditions require a continuation of remote instruction at the start, or for all, of the fall semester, makerspaces would be opened and will function to serve the faculty and graduate research mission only. If campus opens to in-person instruction, makerspaces would transition to serving both undergraduate and graduate populations, following the guidelines outlined in Contingency Plan 1.

Georgia Tech Research Institute (GTRI)

Similar to RI, GTRI also outlined a plan to increase on-site presence over the course of the summer. In the Initial Return-to-Campus Plan, GTRI anticipated bringing 75% or more of its workforce on-site daily.
At the start of the fall semester, GTRI plans to be operating with most employees on-site, with the exception of those considered at increased risk for complications from Covid-19.

During Spring and Summer 2020, student employees transitioned to a work-from-home (WFH) mode. In the event that classes begin online, GTRI student employees would continue in a WFH posture. GTRI units that depend on a larger student employee workforce will be tasked with creating plans to address the lack of an on-site student presence. If students were to return to campus after the start of the fall semester online, GTRI will transition to Contingency Plan 1 and begin bringing student employees back on-site.
PUBLIC SERVICE, OUTREACH & CONTINUING EDUCATION

Under Contingency Plan 2, public service, outreach, and continuing education activities will be delivered remotely, postponed, or canceled. Georgia Tech Professional Education would operate under the guidance established in the Initial Return-to-Campus Plan.

If students were to return to campus during the fall, any remaining fall semester public service, outreach, or continuing education activities, including campus events, would be reassessed for feasibility and, if implemented, would follow the guidance contained in Contingency Plan 1.
STUDENT LIFE

Housing & Residence Life

In the event that fall classes begin remotely, residential students who have remained on campus over the summer will be asked to reapply for an exemption from vacating housing. If exemptions are granted, students will stay on campus for the fall semester. Given the limited number of students who may remain on campus, students may be consolidated to minimize the number of residential facilities requiring sanitation. As outlined in the Initial Return-to-Campus plan, students would reside in sole occupant apartments, and staff would only perform necessary work order requests after a resident temporarily vacates their apartment.

If students were to return to campus after starting the fall semester remotely, Contingency Plan 1 will be enacted; however, in order for Housing and Residence Life to accommodate students’ housing needs, the department would need at least four weeks’ advance notice to execute an orderly move-in. This four-week period would be used to process residential contracts for the abbreviated term, communicate to residential students, bring back full-time and student staff, and facilitate an orderly and socially distanced move-in, which could be completed in as little as 10 days (inclusive of two fall break days, five instructional days, and three weekend days).

Dining

In the event that fall classes begin online, dining services will continue in its currently reduced operational state to accommodate residential students remaining on campus from the summer who were unable to return home during the initial Covid-19 outbreak. As outlined during the Initial Return-to-Campus Plan, remote meal delivery will remain in place, and no eat-in dining facilities will be available.

If students were to return to campus after starting the fall semester online, Contingency Plan 1 will be enacted. Dining services would need at least three to four weeks prior to the student move-in date in order to process meal plans for the abbreviated term, communicate to the Georgia Tech community, bring back full-time and student staff, and prepare dining facilities.

Counseling Services & Well-Being

Counseling

In the event that fall classes begin remotely, counseling services will also remain remote as outlined in the Initial Return-to-Campus Plan — except for group counseling services, which have been postponed for summer. By fall, group counseling will resume via Tele-behavioral Health and will be added to the Counseling Center’s remote offerings. All one-on-one counseling and client management services will remain available in a virtual environment, and all staff are trained and certified in these services.

If students were to return to campus after starting the fall semester online, the Counseling Center will follow the plans outlined in Contingency Plan 1 for movement to in-person services. Minimal time would be needed to successfully transition the mode of operation from remote to in-person.

Center for Assessment, Referral & Education (CARE)
If fall classes were to begin online, CARE would continue offering services in a virtual environment as outlined in the Initial Return-to-Campus Plan. All staff members have received training and are certified to deliver tele-counseling. The office will maintain normal operational hours.

If students were to return to campus after starting the fall semester online, CARE will follow the plans outlined in Contingency Plan 1 and begin transitioning back on-site. Minimal time would be needed to successfully transition the mode of operation from remote to in-person.

Health Initiatives
If fall classes were to begin remotely, similar to their summer operations plan, Health Initiatives staff would continue to work from home and offer all programs and services in a virtual environment.

If students were to return to campus after starting the fall semester online, Health Initiatives will follow the guidance outlined in Contingency Plan 1 and provide options for individual services to be offered in-person or virtually based upon preference and comfort. Minimal time would be needed to successfully transition the mode of operation from remote to in-person.

Health Center
If fall classes were to begin online, Stamps Health Services (SHS) will continue its summer mode of operation into the fall semester as outlined in the Initial Return-to-Campus Plan, with a separate area in the clinic for treatment of patients with possible Covid-19 symptoms. By fall, SHS should have greater testing capacity to address students with possible Covid-19.

If students were to return to campus after starting the fall semester online, SHS will implement its current fall plan under Contingency 1. Minimal time would be needed to successfully transition the mode of operation.

Student Organizations
If fall classes were to begin remotely, all Registered Student Organization (RSO) on-campus events will be postponed or canceled. Consistent with Covid-19 guidelines, RSOs will also be instructed to cancel off-campus events and high-density gatherings (banquets, mixers, service projects, formals, competitions, group meetings, etc.). This guidance will remain in effect until academic course delivery returns to an in-person format. RSOs will also be encouraged to transition other activities to be delivered remotely when possible. If activities cannot be readily moved to remote delivery, student leaders will be encouraged to postpone or cancel.

If students were to return to campus after starting the fall semester online, student organizations will follow the details outlined in Contingency Plan 1.

Bands and Choral Groups
If fall classes were to begin remotely, music ensembles and the marching band at Georgia Tech would not resume activities. If students were to return to campus after starting the fall semester online, music ensembles and the marching band will follow the details outlined in Contingency Plan 1.
Campus Recreation

If fall classes were to begin remotely, the Campus Recreation Center (CRC) will remain closed and all operations will be suspended, consistent with the Initial Return-to-Campus Plan. Virtual and online programs will continue.

If students were to return to campus after starting the fall semester online, the CRC will follow the plans as outlined in Contingency Plan 1. The CRC will require at least three to four weeks’ notice prior to the move-in date in order to bring back full-time and student staff, adjust offerings and programs for the abbreviated term, and prepare facilities for resumption of service.

Co-Curricular Requirements

Leadership Education and Development (LEAD)

If fall classes were to begin remotely, LEAD faculty and staff will continue to work remotely until instructed to move back on campus. For all LEAD co-curricular programs (One-on-One Leadership Coaching, Teams for Tech, and Grand Challenges Living Learning Community), online training modules and virtual events and meetings will be used to facilitate all training, coaching, and leadership programming. Pitch presentations and judging will be hosted through the virtual format utilized during the spring semester.

If students were to return to campus after starting the fall semester online, LEAD will follow the plans as outlined in Contingency Plan 1. Minimal time would be needed to successfully transition the mode of operation.

Student Centers and Other Community-Gathering Locations

Arts

If fall classes were to begin remotely, the Ferst Center for the Arts will continue to operate in a mostly remote environment consistent with the summer. Staff will continue to provide remote programming for clients who wished to use the Ferst Center for virtual events. Artist residencies will be conducted online in collaboration with faculty and students, and the installation of projects in the Arts Plaza will be delayed until classes resume in-person. Additionally, staff will work with professional artists on contracts to assist with planning, given the circumstances.

If students were to return to campus after starting the fall semester remotely, the Ferst Center will follow the plans as outlined in Contingency Plan 1. Once a date for in-person resumption is selected, we will begin to confirm events and hold virtual mentorship/meetings with student organizations and other clients to assist with planning. Minimal time would be needed to successfully transition the mode of operation.

Student Resource Centers

If fall classes were to begin remotely, Student Resource Centers would offer all programs and services in a remote format, and staff will primarily telework, consistent with the spring semester. Resource center (LGBTQIA, Veterans, and Women’s) staff will continue to offer virtual office hours and virtual meetings with students. Programs, meetings, resource consultation, discussion-based programming, dialogue groups, workshops, and training will also be offered virtually. In addition, social media engagement will increase to meet student needs.
If students were to return to campus after starting the fall semester online, Student Resource Centers will follow the guidance as outlined in Contingency Plan 1. Minimal time would be needed to successfully transition the mode of operation.

**Student Center**
If fall classes were to begin remotely, all operations except for postal services will remain suspended, consistent with summer operations. As outlined in the Initial Return-to-Campus Plan, the Post Office will remain open and operating with limited staffing.

If students were to return to campus after starting the fall semester online, the Student Center will follow the guidance as outlined in Contingency Plan 1. The Student Union would require at least three to four weeks’ notice prior to the move-in date in order to bring back full-time and student staff, adjust offerings and programs for the abbreviated term, and prepare facilities.
ATHLETICS

The Georgia Tech Athletic Association is currently awaiting direction from the NCAA and ACC regarding competition schedules for fall sports. If fall classes begin online, and the NCAA and ACC have determined fall sports will move forward as scheduled, Georgia Tech Athletics will need guidance from the USG and Institute leadership to determine if student-athletes will be allowed to compete. If fall competitions begin in September 2020, with fall classes fully remote, student-athletes will need logistical support from Campus Services to reside on campus. The GTAA will need to provide the required infrastructure for practice activities and home/away competitions.

If fall classes begin fully remotely, and NCAA competitions are to proceed as scheduled, student-athletes would return to campus according to NCAA-determined dates for practice.

<table>
<thead>
<tr>
<th>Sport</th>
<th>Tentative Date to Begin Practice Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Football</td>
<td>7/20/2020</td>
</tr>
<tr>
<td>Volleyball</td>
<td>7/20/2020</td>
</tr>
<tr>
<td>Men’s Cross Country</td>
<td>8/11/2020</td>
</tr>
<tr>
<td>Women’s Cross Country</td>
<td>8/11/2020</td>
</tr>
<tr>
<td>Men’s Golf</td>
<td>8/18/2020</td>
</tr>
<tr>
<td>Men’s Swimming and Diving</td>
<td>9/4/2020</td>
</tr>
<tr>
<td>Women’s Swimming and Diving</td>
<td>9/4/2020</td>
</tr>
<tr>
<td>Men’s Tennis</td>
<td>9/10/2020</td>
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<tr>
<td>Women’s Tennis</td>
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</tr>
<tr>
<td>Softball</td>
<td>9/12/2020</td>
</tr>
<tr>
<td>Men’s Basketball</td>
<td>9/23/2020</td>
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<tr>
<td>Women’s Basketball</td>
<td>9/23/2020</td>
</tr>
<tr>
<td>Baseball</td>
<td>10/1/2020</td>
</tr>
<tr>
<td>Men’s Track &amp; Field</td>
<td>10/22/2020</td>
</tr>
<tr>
<td>Women’s Track &amp; Field</td>
<td>10/22/2020</td>
</tr>
</tbody>
</table>

If students were to return to campus after starting the fall semester remotely, two to three weeks’ notice would be needed to mobilize student-athletes' return to campus to properly accommodate travel logistics, medical screenings, facilities readiness, and staff mobilization. Student-athletes who reside on campus would follow Campus Housing guidance to return to their residence halls. Once on campus, the GTAA would follow protocols for Contingency Plan 1 regarding the initial return of student-athletes to campus and their practice activities.
COMMUNICATION

The framework for the communications strategy (objectives, audiences, channels, etc.) remains consistent for Contingency Plans 1, 2, and 3. By having the Tech Moving Forward umbrella and communications framework in place, it will allow us to use the existing channels to quickly push out information regardless of topic.

The primary messages from Contingency Plan 1 will remain in place with additional messaging specific to actions we’ll be taking within Contingency Plan 2; in this case, starting the fall semester online and resuming in-person teaching during the semester while keeping research moving productively.

Additional Contingency Plan 2 Messages

- To protect the health of the Georgia Tech community, we will begin the fall semester using online instruction.
- To protect the health of the Georgia Tech community, all in-person events and activities through XX will be rescheduled or moved to virtual formats.
- The Recovery Task Force is making decisions based on the expertise and guidance from the Governor’s Covid-19 Task Force, the GDPH, and the CDC, prioritizing — above all else — the health and safety of students, faculty, and staff.
- During this time, we will continue as much research as possible using social distancing, and enhanced sanitation and protective equipment protocols.
  - It is critical to continue research to allow for continuity in the learning experiences that lead to graduate degrees (M.S. and Ph.D.).
  - The output of Georgia Tech’s research programs plays a key role in Georgia Tech’s mission of developing leaders who advance technology and improve the human condition.
  - The research activities at Georgia Tech have a significant impact on the local and regional economies.

Channels

Channels for Contingency Plan 2 will remain the same as Contingency Plan 1, with a heavier focus on virtual town halls, short videos and blogs, social media, and leadership email distributions.

Additional signage will be created for labs, and trainings and video messages will be created to maintain lab safety.

Once the decision is made to move to in-person learning during the semester, guidebooks for student safety, a mask-wearing campaign, on-campus signage related to social distancing and hygiene, and residence hall welcome kits and health and wellness materials will be used.
FISCAL IMPACT & ENROLLMENT

- In Contingency Plan 2, overall tuition revenues decline by 10% in the high range. The low range demonstrates a 10% decline in all enrollment areas except for international students. In the low range, international students (graduate and undergraduate) are estimated to show a 50% decline.
- The 10% decline in all enrollment is shown to affect Institute student fees as well in the high range. The low estimate shows the additional impact of a 50% decline to international students.
- Indirect Cost Recoveries assumes a 5% reduction in the high estimate and a 10% reduction in the low projection.
- In this scenario, Sponsored – RI Extramural assumes a 5% reduction. This is considered high.
- Housing and Other Auxiliary maintain only a minimal on-campus presence.
- Due to starting remotely and possibly migrating to on-campus, this scenario assumes Athletic and Student Activity fees are not charged, resulting in total revenue loss for fall semester. Spring and summer are not affected in the analysis below.

<table>
<thead>
<tr>
<th>REVENUE - Scenario 2</th>
<th>FY20 Amended Budget</th>
<th>General Fund (High)</th>
<th>General Fund (Low)</th>
<th>Auxiliary/Student Activity Fee/Athletic Fee</th>
<th>Restricted</th>
<th>Total (High)</th>
<th>Total (Low)</th>
<th>Change (High)</th>
<th>Change (Low)</th>
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<tbody>
<tr>
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<td>345,700,856</td>
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<td>($32,119,668)</td>
<td>($24,887,883)</td>
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<td>Institute Student Fees</td>
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<td>36,372,600</td>
<td>34,207,000</td>
<td></td>
<td></td>
<td>36,372,600</td>
<td>34,207,000</td>
<td>($4,144,600)</td>
<td>($2,107,000)</td>
</tr>
<tr>
<td>Indirect Cost Recoveries - RI</td>
<td>64,900,000</td>
<td>61,655,000</td>
<td>58,410,000</td>
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<td>61,655,000</td>
<td>58,410,000</td>
<td>($3,245,000)</td>
<td>($6,490,000)</td>
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<tr>
<td>Sponsored - RI Extramural</td>
<td>276,200,000</td>
<td>262,350,000</td>
<td>262,350,000</td>
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<td></td>
<td>262,350,000</td>
<td>262,350,000</td>
<td>($13,810,000)</td>
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</tr>
<tr>
<td>Housing</td>
<td>61,743,534</td>
<td>41,200,000</td>
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<td>($20,543,534)</td>
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<tr>
<td>Other Auxiliary</td>
<td>85,560,427</td>
<td>45,100,000</td>
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<td></td>
<td>45,100,000</td>
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<td>($40,460,427)</td>
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<tr>
<td>Athletic Fee</td>
<td>5,529,000</td>
<td>2,814,000</td>
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<td>2,814,000</td>
<td>($2,715,000)</td>
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<tr>
<td>Student Activity Fee</td>
<td>12,246,000</td>
<td>6,268,149</td>
<td>6,268,149</td>
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<td>6,268,149</td>
<td>($6,000,851)</td>
<td>($6,000,851)</td>
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<tr>
<td>Total revenue</td>
<td>1,272,361,488</td>
<td>724,653,438</td>
<td>689,574,372</td>
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<td>724,653,438</td>
<td>689,574,372</td>
<td>($38,755,885)</td>
<td>($38,034,747)</td>
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</tbody>
</table>

Page | 18