

Important Facts About Your Travel Appointment



Please read, acknowledge by checking the boxes, and sign this document. Once we receive the completed paperwork, we will contact you to schedule an appointment.

- Please arrive to your primary care appointment at least 15 minutes before your scheduled appointment time. *You must see the physician first before you can go to your appointment in the Travel, Immunization & Allergy Injection Department.*
- Please check in at the self-check-in kiosk in the front lobby when you arrive and proceed to the designated care team.
- You are responsible for all charges incurred. Please review the attached price lists. If you are unsure of your insurance coverage, please call and verify before your scheduled appointment. *SHS accepts **ONLY** the Student Health Insurance Plan.* We do not accept any of the insurance plans offered to faculty and staff at Georgia Tech.
- If you arrive late to an appointment and you do not cancel your appointment within 24 hours of your scheduled appointment; you will be charged a no show fee of \$35.00 for each appointment missed.**
- If you have a yellow card, please bring it with you to your appointment
- PLEASE MAKE SURE YOU EAT BEFORE YOUR APPOINTMENT.**

If you have additional questions, please call our office at (404) 385-4995

I have read and understand the above information.

Print Name

Signature

Date

GT ID Number

For Staff Use Only

Your 1st Appointment

Date:

Time:

Location:

Your 2nd Appointment

Date:

Time:

Location: Travel, Immunization & Allergy
Injection Department